**Job Title:** Native Nursery & Seed Project Officer

**Organisation:** Toolijooa Nursery

**Location:** West Hoxton NSW 2171

Toolijooa Environmental Restoration is a leading provider of environmental management, restoration and consultancy services throughout the greater Sydney region and beyond, aiming to carry out best practice ecological management and restoration works in order to achieve our clients’ goals of maintaining and re-establishing sustainable, diverse and characteristic natural ecosystems.

**What we offer**

* Great culture and working environment
* Clear career path with opportunities to progress
* The most competitive remuneration
* Flexibility to promote work life balance

**About the Role**

The role assists in important business areas including Seed Management, Project Administration, Project Implementation, Staff Management, Work Health & Safety, Environmental Management & General Administration.

Daily tasks can include:

• Native Seed store management

• Assisting with Native Seed Collection

• Assisting with Native Seed cleaning and processing

• Carrying out germ trials

Assisting with some Administration tasks relating to Seed Contracts such as Reports or licencing

• Willing to assist with deliveries during busy periods. The company would pay to put the person through the LR licence.

Essential skills are:

• Excellent knowledge of Sydney flora

• Excellent species identification skills

• Attention to detail

• Strong work ethic

• Ability to work unsupervised

• Ability to drive manual vehicle

As an applicant, you would be a highly motivated and organised person, with qualifications in horticulture and extensive experience in a nursery environment.

If you are interested in applying, please send your resume and a cover letter explaining your skills in the areas listed above to Nick.Gooden@toolijooanursery.com.au.

Applications close on Tuesday 28th February 2023.

Nick Gooden

Nick.Gooden@toolijooanursery.com.au

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